



Volunteer Role Description

Role Title: Volunteer Singing Co-ordinator

Role Title	Volunteer Singing Co-ordinator
Location	Templesprings
Hours	Part-time
Benefits	All expenses covered
Qualifications *	Depends on role
State	OPEN
Recruiter	Daniel Parrott
Reports To	Learning & Development Manager, Music Practitioners

About Templesprings Music Centre

Templesprings is a vibrant and inclusive music education hub dedicated to nurturing musical talent and fostering a love for music across all ages and backgrounds. We deliver high-quality music programmes that inspire creativity, confidence, and community spirit.

Templesprings has helped produce young musicians locally and nationally. Our programmes are lively, dynamic and interactive. They include group classes in schools, faith organisations, and short intensive classes for individuals. Our focus is on inspiring and getting the young person to have fun whilst learning to play and participate in music making.

Music is our powerful engagement tool for connecting with young people, and promoting their participation in creative, social and volunteering opportunities, which build their skills, confidence and resilience for the future. We ensure your hard work is rewarded by valuable qualifications regardless of your age or musical ability. Templesprings supports participants to attain Arts Awards Certificates (Discover, Explore, Bronze, Silver and Gold level) and Graded exams through Trinity College London, and RSL Awards.

Our aim is to be Thurrock's Leading Learning and Music Centre providing high quality training to young performers, emerging artists and young musicians in a venue that is locally focused with a national and international vision.



Role Overview

We have a fantastic opportunity to volunteer at Templesprings Music Centre in Grays. We are seeking a passionate and organised Singing Co-ordinator to lead and develop our vocal music programmes. The ideal candidate will have a strong background in vocal performance and teaching, with the ability to engage learners of all ages and abilities. This role involves helping out with our events, and performances, while supporting the growth of vocal music at Templesprings. Our service is committed to providing high quality music education for children between the ages of 4 – 17 years old.

Whilst undertaking the role, you will be volunteering with a team of colleagues providing music and arts training to our clients. You will be expected to have a 'can do' attitude, be a team player, pragmatic and flexible in your approach. Communicating effectively with parents is also a key part of the role.

Key Responsibilities

In conjunction with your line manager, your key responsibilities will be:

- Supporting in our singing lessons and events including Friday Night Live (band rehearsals), and Live Lounge (Open Mic) sessions.
- Enhancing our vibrant programmes by introducing singing in our under 5's sessions Mini Mixers.
- Collaborate with other music tutors and staff to integrate singing into broader music programmes.
- Maintain records of attendance, progress, and safeguarding as required.

Person Specification

Essential:

- Experience in vocal performance and/or choir direction.
- Strong organisational and communication skills.
- Ability to inspire and motivate learners of diverse backgrounds.
- Knowledge of vocal pedagogy and repertoire across genres.
- Commitment to inclusive and accessible music education.

Desirable:

- Music degree or equivalent qualification.
- Experience working in community or educational settings.
- Familiarity with music technology and digital resources.
- Ability to play piano or another accompanying instrument.



Benefits

- Opportunity to work in a dynamic and supportive music centre.
- Professional development and training opportunities.
- Flexible working arrangements.
- Access to studio and rehearsal spaces.
- All Expenses Covered
- Free Music Lessons
- Free Coaching Sessions